भा.क.नि.
CCI
भारतीय कपास निगम लिमिटेड..शाखा कार्यालय::आदिलाबाद
(भारतसरकारकाउपक्रम,वस्त्रमंत्रालयकेअंतर्गत)
THE COTTON CORPORATION OF INDIA LTD.
(A GOVERNMENT OF INDIA UNDERTAKING, UNDER MINISTRY OF TEXITIELS)
शाखाकार्यालय: जी.एम.आर.टावर,पहलीमंजिल,सिनेमारोड,आदिलाबाद-504001.
BRANCH OFFICE: GMR Tower, 1ST Floor, Cinema Road, ADILABAD-504001.
दूरभाष/Phones:226538/226708फैक्स/Fax:08732-226330.
Website: www.cotcorp.gov.in./www.texmin.nic.in E-Mail: adilabad @cotcorp.com.
सूचना का अधिकार

REF:CCI/ADB/IT/2019-20/397 **Dt.23.07-2019**

TENDER NOTICE FOR COMPREHENSIVE ON-SITE ANNUAL MAINTENANCE CONTRACT OF HARDWARE AT ADILABAD

The Cotton Corporation of India Limited invites Sealed Tenders in two bid system from the firms/companies, who have prior experience of Comprehensive On-site AMC of Hardware for Central Public Sector Undertakings/Govt. Organizations / Leading Commercial Organisations for Comprehensive On-site AMC of Hardware (as per list enclosed in the Scope of Work)) for the period from 01.08.2019 to 31.07.2020.

The eligibility criteria are as under:

1) The vendor should be ISO 9001:2008 Certified company and should hold a valid certificate.
2) The vendor must have successfully completed minimum 3 AMC contract each in providing IT hardware services of large CPSUs / Govt. organisations / Leading Commercial Organisations during last two years.

The Vendors may submit sealed tenders in the prescribed format, in two bid system superscribing the envelope "TENDER NOTICE FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE" addressed to General Manager and drop the same in the tender box at B.O: Adilabad at the above-mentioned address to reach latest by 30.07.2019 upto 3.00 PM and the Technical Bid-I will be opened on 30.07.2019 at 3.30 PM in presence of the tenderer who remain present at the time of opening.

The detail terms and conditions, Scope of work and formats for technical and financial bids are available on our website www.cotcorp.org.in and CPP Portal www.eprocure.gov.in.

General Manager

Scope of work

The vendor is required to carry out the comprehensive on-site Annual Maintenance Contact for the period of one year from 01.08.2019. The List of Hardware alongwith their purchase value and AMC start date to be covered under AMC are as under: -

i) LIST OF PCS & PRINTERS AND OTHER HARDWARE INSTALLED AT ADILABAD

Sl. No:	Configuration	Qty.	AMC Start Date	Purchase Value per Unit	Total Purchase Value (Rs.)
1	KBS PCs Intet I5-2400, 3.1 GHz or better, 6 MB cache, Intel Q 67 on OEM Motherboard, 2 GB DDR3 RAM, 320 GB HDD or higher, 8x or better DVD ROM, 18.5" TFT Digital Colour Monitor, 104 key board, Optical Mouse, Windows 7 OS with media and Documentation	6	01.08.2019	36900	221400
2	**PCs Intel Core i5 Configuration:** CPU:Intel Core i5-4570,3.2GHz 4 Core 4 Thread, 4th Generation Chipset:IntelQ8 Express on OEM Mother board. Bus Architecture: 4 PCI (PCI/PCI Express). Memory: 4GB 1066 MHz DDR3 RAM wi at least 4 DIMM slots upto 32GB.Hard Disk Drive: 500 GB 7200 rpm or higher. Monitor: 47cm or larger (18.5 inch or larger) TFT/LED Digital Colour Monitor TCO-05 certified. Keyboard:104 keys. Mouse: Optical with USB interface. Bays 3 Nos. Ports: 6USB Ports including 2 USB 3.0 Ports (with at least 2 in front), audio ports for microphone and headphone in front. Cabinet: Mini Tower DVD ROM Drive:8X DVD Writer. Windows 8 OS Professional with media and Documentation and C of Authenticity	15	01.08.2019	49240	738600
3	HP 1020 PRINTER	3	01.08.2019	7550	22650
4	Wep LQ 540DX PRINTER	2	01.08.2019	9200	18400
5	EPSON Dot Matrix Printer LQ-2090 Pin: 24 Column: 136,CPS at 10 cpi: 100 CPS at 10 c LQ Mode, Port: One parallel and one serial	1	01.08.2019	20790	20790
6	HP LaserJet Pro M1218nsf MFP Printer	1	01.08.2019	16600	16600
7	EPSON Dot Matrix Printer LQ-310	2	01.08.2019	9700	19400
8	24 Port Switch D-Link 10/100/1000 DGS-1(	1	01.08.2019	6500	6500
9	24 Port Switch D-Link 10/100/1000	1	01.08.2019	6000	6000

10	HP LaserJet 1108 Printer Resolution (in 600x600 Paper Size: A4,Print speed in PPM (A4 Siz Port: 1 USB, Memory (in MB): NA, Network card 10/100: NA, Duplexing: NA	3	01.08.2019	6400	19200
11	HP LaserJet Pro M1136 Multifunction Print P/S/C with Compact Multifunction Laser Pr Print, Copy and Scan Functionality, 19ppm Letter Print Speed, 18ppm A4 Print Speed In On Technology, High Speed USB 2.0 Port, HP Auto On/Auto-Off Technologies, Ene Qualified with 1 year On-site Warranty.	3	01.08.2019	11300	33900
12	Net gear Switch	1	01.08.2019	4998	4998

Call Lodging

1) Any hardware replacement Call lodged during office hours from 10.00 am to 5.00 pm any day has to be resolved in the next day.

2) The maximum period for resolving the call including installtion of spares will be given as 24 Hrs from lodging of the call.

3) Virus Calls or any hardware/software related calls should be attended by the Resident Hardware Engineer as and when required.

Items to be covered under AMC contract :

All the hardware will be under Comprehensive On-site AMC during the contract period. In case of PCs, all items will be covered under AMC contract except Floppies/CDs and in case of printers, except Printer power chord, primer cable, Toner, cartridges and ribbons all other items will be covered under AMC.

TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE

TECHNICAL BID : I

(SPECIFICATIONS)

1) Whether the vendor has a Support Office with help desk facility:

Yes	No

i) Name of the Organisation /Firm
ii) Year of Establishment
iii) Contact person
iv) Address of the Registered Office.
v) Address of.
(with Phone Nos, Fax Nos & Email ID)
(Address Proof of local address to be attached)

2) Whether Proprietorship, Partnership firm, or Company**.** :

Please enclose self certified copies of documents, proof such as certificate of incorporation, Partnership deed etc.:

Yes	No

3) Whether the vendor is ISO 9001:2008 Certified company and holding a valid certificate.

Yes	No

If yes, please enclose self certified copy of certificate.

4) Whether the Vendor have successfully completed minimum 3 AMC each in providing IT hardware services of large CPSUs / Govt. organizations / Leading Commercial Organisations during last two years.:

Yes	No

If yes, the following details be given :
(Separate sheet can be enclosed)

Sr. No.	Name of the Orgn./ CPSU	AMC Contract year	Duration of the Contract	Value of the Contract
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(Note : Certificates of AMC contract completed alongwith Work order containing value of the contract duly self-certified along with Contact details of the concerned organisation should be attached.)

7) PAN No :

8) Service Tax Registration Number :

9) Details of Bank Account
Name of the Bank
Account No. and type
MICR No.
:

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE

FINANCIAL BID : II

(PRICE QUOTATIONS)

Sl. No:	Configuration	No. of Items	Total AMC Charges (INR)
1	KBS PCs	6	
2	DELL PCs Intel Core i5	15	
3	HP 1020 PRINTER	3	
4	Wep LQ 540DX PRINTER	2	
5	EPSON Dot Matrix Printer LQ-2090 Pin: 24, 6400 Column: 136,CPS at 10	1	
6	HP LaserJet Pro M1218nsf MFP Printer	1	
7	EPSON Dot Matrix Printer LQ-310	2	
8	24 Port Switch D-Link 10/100/1000 DGS-1024D	1	
9	24 Port Switch D-Link 10/100/1000	1	
10	HP LaserJet 1108 Printer Resolution (in dpi):	3	
11	HP LaserJet Pro M1136 Multifunction Printer – P/S/C.	3	
12	Net gear Switch	1	

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Tender Submission :

(1) Tenderer should submit the tender in the 1st floor tender box as under :

Envelope A : Envelope A marked as Technical Bid-I on the envelope should contain Technical Bid-I.

Envelope B : Envelope B marked as Financial Bid-II on the envelope should contain Financial Bid-II.

Envelope C : Envelope C should contain Envelope A and Envelope B duly superscribing "TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE" and should be dropped in the tender latest by 3 PM on 30.07.2019 in the box placed on GMR Towers, 1st floor, Cinema Road, Adilabad- 504001.

Note : Each envelope should contain the name and address of the Vender.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation.

(4) Date of opening of Technical Bid-I, 30.07.2019 at 3.30 p.m. in the presence of tenderers who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) The Corporation reserves the right to accept or reject any/all tender without assigning any reason thereof.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Other Terms

CCI invites the vendors' attention to the following terms and conditions, which underline this tender:

1. Contract with the Vendor

CCI would enter into a AMC contract with the vendor who will be responsible for delivery and maintenance of the hardware installed at GMR Towers, 1st floor, Cinema Road, Adilabad- 504001.

2. Proposal Process Management

CCI reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more re-submissions or clarifications from one or more vendors, or to cancel the process in part or whole. Additionally, CCI reserves the right to alter the specifications, in part or whole, during the Tender process, and without re-issuing the Tender. All claims for functional/technical delivery made by the vendors in their responses to the tender shall be assumed as deliverable within the quoted financials.

Vendors shall be entirely responsible for their own costs and expenses that are incurred while participating in the Tender and contract negotiation processes.

3. Date of Bid Expiration

Due to the nature of the evaluation process, and approval activities that may occur, proposals must be valid for a minimum of 3**0** days from the last date of proposal submission. The Corporation reserves the right to ask the vendors for extension of bid validity.

4. Bidder Authorisation to Bid

Responses submitted by vendors to this Tender represent a firm offer to contract on the terms and conditions described in the vendors' response. The proposal must be signed by an official duly authorised to bid. A Authorisation Letter in this regard must be attached with the tender.

5. Proposal Ownership

The proposal and all supporting documentation submitted by the vendors shall become the property of CCI.

6. Effective date of start of contract

The effective date of start of contract will be reckoned from the date to be mentioned in the work order by the Corporation.

7. Sub let/Outsource

The vendor will not be allowed to sub let/outsource the contract to any other party.

8. Time for completion of the Contract

The Time limit for AMC Contract will be one year form the date of the contract. If the services of the vendor are not found satisfactory during the AMC period, the AMC contract may be terminated and proportionate amount for the completed service period will be paid to the vendor.

9. Financial Bid

In Financial Bid – II, Cost of comprehensive on-site Annual Maintenance Contract for 1 year and taxes if any be given separately in the prescribed format. Wherever options are given, the bid is liable to be rejected.

10. Payment Terms

The Payment terms of the AMC contract will be as under:

For KBS/DELL/HP Products & Resident Engineer On Successful completion of AMC of each quarter (3 months) and submission of Invoice	Post quarterly proportionate amount will be paid after deducting any tax liability of the vendor

The payment will be made through Electronic Clearing Service (ECS) for which vendor has to provide MICR No. and details of Bank Account to CCI.

NOTE: "Corporation/CCI" wherever appears in above document means "The Cotton corporation of India Ltd."

CHECK-LIST FOR PREPARING THE TENDER DOCUMENTS

Sr. No.	Particulars	Yes/No
1	Whether, the Technical Bid-I each column has been filled, sealed and signed in specified format ?	
2	Whether, the vendor has ISO 9001:2008 Certified company holding a valid certificate, whether self certified copy of certificate is attached with Technical Bid-I?	
3	The vendor must have successfully completed minimum 3 AMC contract. each in providing IT hardware services of large CPSUs / Govt. organisations / Leading Commercial Organisations during last two years.? Whether, Work Order containing cost & Work Completion Certificate from the client duly self certified copies alongwith contact details of the client has been attached alongwith the tender?	
4	Whether properitorship, partnership firm or company ? The self certified copy of documentary proof such as certificate of incorporation, partnership deed etc. attached with Technical Bid-I ?	
5	Whether the tenderer has PAN number and Service Tax registration no. and it is mentioned on Technical Bid-I ?	
6	Whether, the Bank Details and MICR details mentioned on Technical Bid-I ?	
7	Whether the Technical Bid – I alongwith necessary documents/certificates has been stapled properly and page no. has been put on each paper ?	
8	Whether, the Financial Bid-II has been filled, sealed and signed in specified format ?	
9	Whether the quoted price in Financial Bid-II is inclusive of all applicable taxes like VAT, Service Tax etc. ?	
10	Whether envelope A marked as Technical Bid-I on the envelope contains Technical Bid-I alongwith certificates/documents?	
11	Whether envelope B marked as Financial Bid-II on the envelope contains Financial Bid-II ?	
12	Whether envelope C contains Envelope A & Envelope B duly superscribing " TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE" ?	
13	Whether the Tender Documents are signed by the Authorized Representative?	